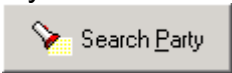
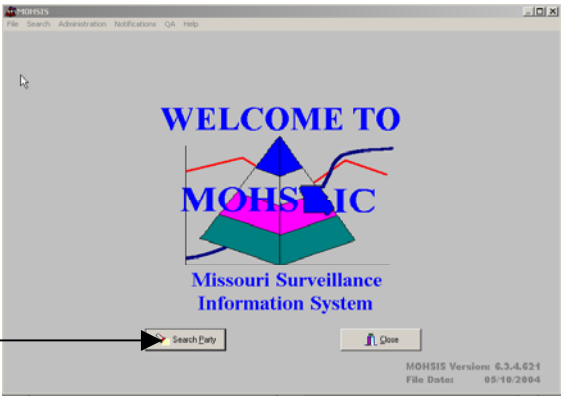
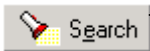
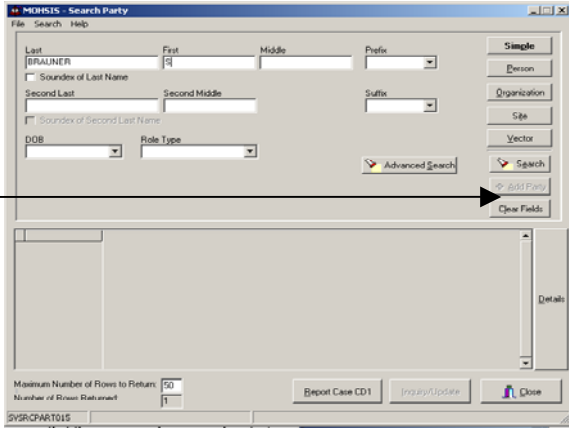

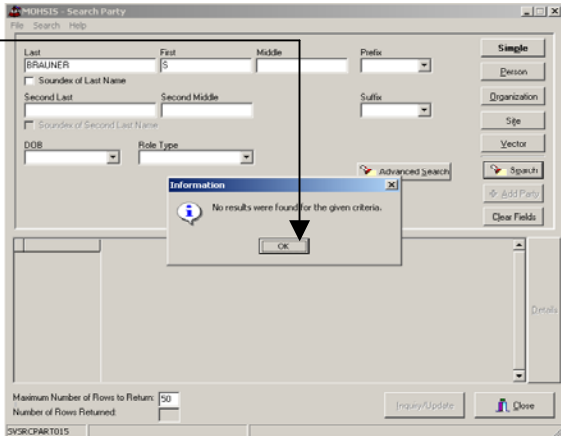

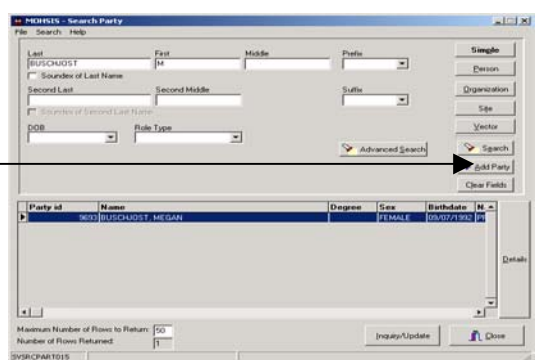
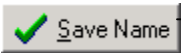
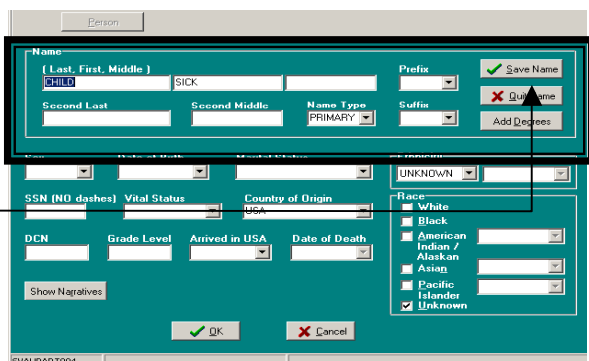

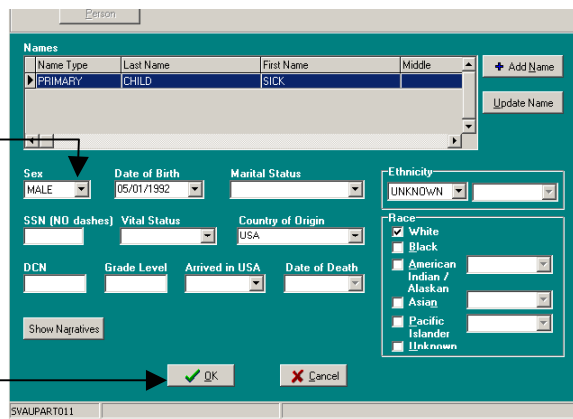
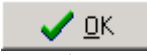


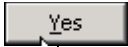
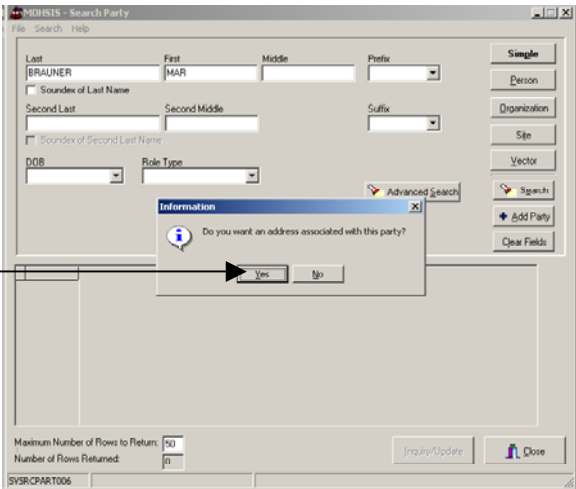

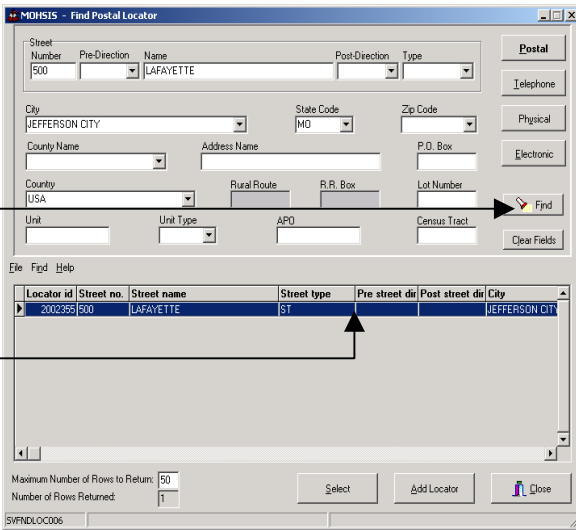
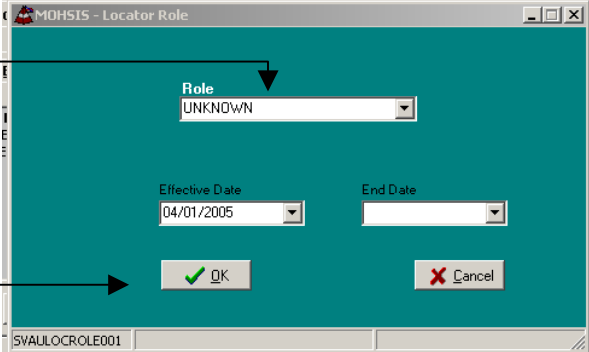
# Varicella Non-Death Entry Into MOHSIS

Steps	Screens
<p><b>Party (Client) Information</b></p> <p>1. At MOHSIS Main Menu, Click on Search Party</p> 	
<p>2. The Search Party Screen is returned (Note that Search screens have a gray background)</p> <p>3. Enter Last Name and a portion of the First Name, Click on Search button</p> 	
<p>Results Found – Skip to Step 5; No Results found; go to Step 4.</p> <p>Step 4: No results found</p> <p>4a. If no results were found, Click OK on “No Results were Found...” button.</p> <p>4b. At “Do you want to add a party, Click Yes</p> 	

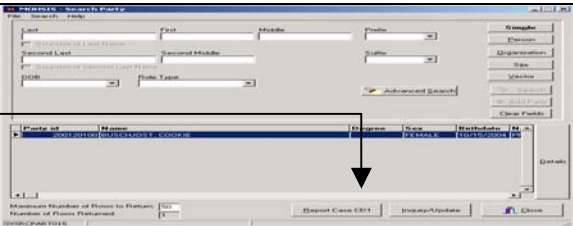
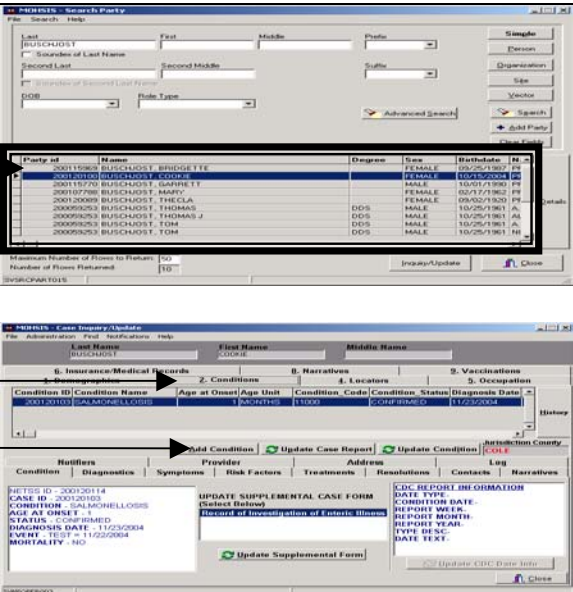
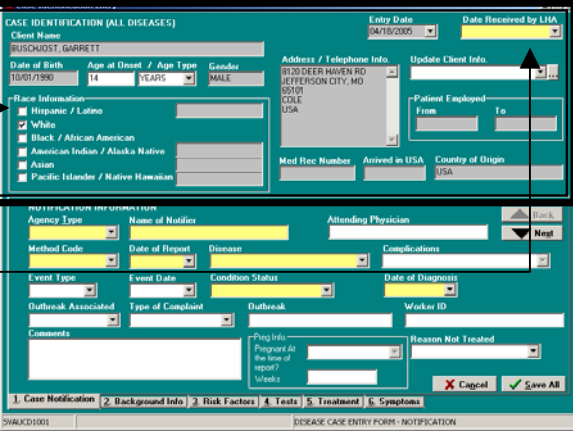
# Varicella Non-Death Entry Into MOHSIS

Steps	Screens
<p>Step 5. If results returned in the grid do not include the party:</p> <p>5. Click the Add Party button that becomes available.</p> 	
<p>If results returned in grid include party, go to Step ___ to associate a new address to party for LPHA jurisdiction.</p>	
<p>6. The Add Party screen will appear (Note that Add Screens have green background).</p> <p>7. Complete remaining name information and click on Save Name.</p> 	
<p>8. A grid will appear in the name box with the name displayed in the grid. The focus of your cursor will be at the Sex field.</p> 	
<p>9. Complete Sex, Date of Birth and Race fields; click on OK.</p> 	

# Varicella Non-Death Entry Into MOHSIS

Steps	Screens
<p><b>Locator (Address) Information</b></p> <p>10. The Search Party Screen will return with a message asking if you want an address associated with this party.</p> <p>11. Click on Yes to bring up the Search Locator Screen.</p> <p></p> <p><b>NOTE:</b> MOHSIS contains an address associated to each jurisdiction covered by Local Public Health Agencies, including individual address for multi-jurisdictional LPHAs (an example is there are addresses in Gasconade and Osage Counties for Gasconade/Osage Local Health Agency. If the search returns no results check your search criteria.</p>	
<p>At Search Locator Screen:</p> <p>12. Enter <u>ONLY</u> Street Number, Street Name, and City <b>of the LPHA</b>. Click on Find button.</p> <p></p> <p>13. Highlight address in grid, click <u>Select</u> button.</p>	
<p>Step 14. Locator Role screen:</p> <p>14a. Enter locator role of “<b>Unknown</b>”</p> <p>14b. Enter effective date of today’s date.</p> <p>14c. Click OK to return to the Search Party screen with the party highlighted in the grid.</p>	


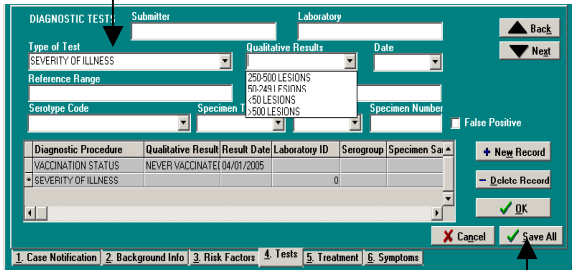
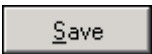
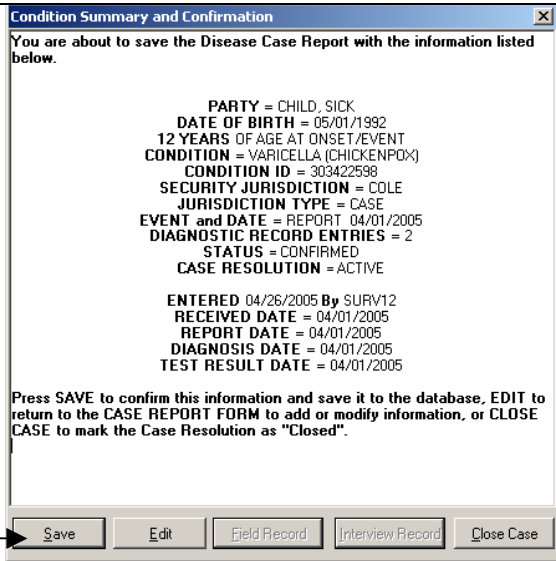
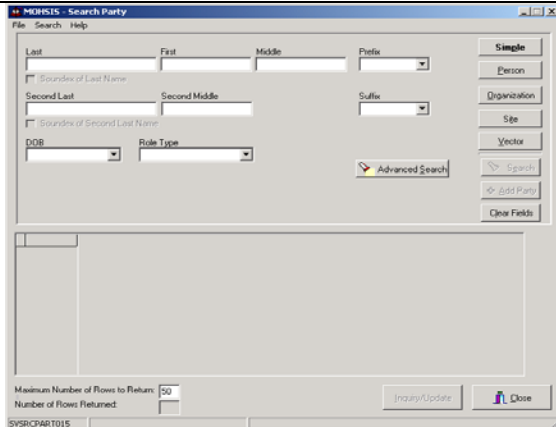
# Varicella Non-Death Entry Into MOHSIS

Steps	Screens
<b>Condition Entry</b> Search for Party: New Party Added – Start at Step 15 Existing Party – Start at Step 16	
15. Click Report Case CD1 button and skip to Step 5. <div>Report Case CD1</div>	
Note: The Report Case CD1 button is only available when adding a new party.	
16. Double-click on name in the grid to return Case Inquiry/Update Screens 17. Select Condition Tab 18. Click Add Condition button (if the varicella condition is not shown). <div>+ Add Condition</div>	
At Case Identification Screens (Top half) 19. Enter Date Received by LHA	
NOTE: If the client you select has a home address shown in the address box, use Update Client Info – Add or Update locator and associate the address for the local health agency with the locator role of unknown.	

# Varicella Non-Death Entry Into MOHSIS

Steps	Screens
<p>At Case Notifications Tab (Lower half)</p> <p>20. Select <b>OTHER</b> as Agency Type</p> <p>21. Search and select the LPHA responsible for jurisdiction (watch for appropriate record with correct address) as Name of Notifier.</p> <p>22. Select <b>ACTIVE</b> as method code.</p> <p>23. Enter Date of Report.</p> <p>24. Select <b>VARICELLA (CHICKENPOX)</b> as Disease</p> <p>25. Select appropriate Condition Status.</p> <p>26. Enter date from Date of Report as Date of Diagnosis.</p> <p>27. Select the Background Info tab</p> <p><b>2. Background Info</b></p>	
<p>At Background Info Screen (Lower Half):</p> <p>28. Select appropriate response for Other Cases</p> <p>29. Select the Tests tab at the bottom of the screen</p> <p><b>4. Tests</b></p>	
<p>At Diagnostic Tests Screen (Lower Half):</p> <p>COMPLETE:</p> <p>30. Type of Test: Select <b>VACCINATION STATUS</b></p> <p>31. Qualitative result: Select appropriate result</p> <p>32. Date: Enter appropriate test date.</p> <p>33. Click + New Record button.</p>	
<p>Refer to list of appropriate Vaccination Status categories and dates at end of How To.</p>	<p>DO NOT COMPLETE the Submitter and Laboratory fields.</p>

# Varicella Non-Death Entry Into MOHSIS

Steps	Screens
<p>COMPLETE:</p> <p>34. Test Type: Select <b>SEVERITY OF ILLNESS</b></p> <p>35. Qualitative result: Select appropriate severity category from drop-down list.</p> <p>36. Date: Enter date from Date of Report.</p> <p>37. Click Save ALL</p> 	
<p>Refer to list of Severity of Illness categories and description at end of How To.</p>	
<p>38. Review information on Condition Summary and Confirmation Screen.</p> <p>39. Record Condition ID on CD1</p> <p>40. Note Security Jurisdiction and Jurisdiction Type</p> <p>41. Note Diagnostic Record Entries – should be 2</p> <p>42. Click Save</p> 	
<p>43. The Search Party screen is returned.</p>	

## Varicella Non-Death Entry Into MOHSIS

Steps	Screens
-------	---------

### TEST TYPE VALUES FOR VARICELLA (CHICKENPOX)

#### VACCINATION STATUS

- Documented – Test date; use date of vaccination
- Self-Recall – Test date; use recalled date/year
- Childhood – Test date; use date of report
- Never Vaccinated – Test date; use date of report

#### SEVERITY OF ILLNESS

- < 50 lesions (able to count lesions within 30 seconds);
- 50-249 lesions (a hand can be placed between lesions without touching a lesion);
- 250-500 lesions (a hand cannot be placed between lesions without touching a lesion); and
- > 500 lesions (lesions clumped so closely that normal skin can hardly be seen)